



# Telkom University Open Library

Penyambutan Mahasiswa Baru Pascasarjana Telkom University  
TA 2022/2023



# Lokasi



**Gd Manterawu Lt. 5**

Senin - Jumat :  
08.00 – 19.00 WIB



**Gd Marore Gerlong, Lt. 1**

Senin - Jumat :  
08.00 – 16.30 WIB

Istirahat Jumat :  
11.30 - 13.30 WIB

# Ketentuan

## Keanggotaan



Otomatis menjadi  
Member OpenLibrary

<https://openlibrary.telkomuniversity.ac.id>



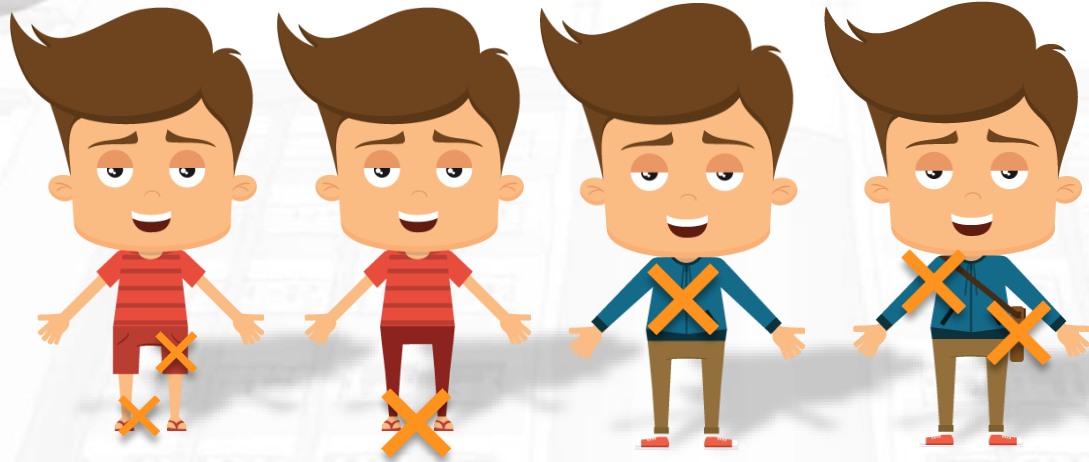
## Ketentuan Peminjaman

4 Buku  
7 Hari kerja  
1x Perpanjangan

# Tata Tertib



KTM/Karpeg



KEREN!!!



Simpan Buku di MEJA,  
Jangan simpan di RAK!

# Koleksi

**Buku & e-book**

**Modul Praktikum**

**Karya akhir**

**Majalah & koran**

**Bahan ajar**

**Jurnal & e-journal**

**Audio Visual**

**Artikel & Koleksi lainnya**

# Open Library

The screenshot shows the Open Library website interface with several numbered annotations:

- 1**: Points to the URL bar showing <https://openlibrary.telkomuniversity.ac.id>.
- 2**: Points to the login fields labeled "Username" and "Password", along with "Login SSO" and "Sign Up" buttons.
- 3**: Points to the search bar with "Search" and "Advanced Search" buttons.
- 4**: Points to the navigation menu items: "Beranda", "Katalog", "E-Publications", "About Us", and "Gallery".
- 5**: Points to the "Katalog Terbaru" section header.
- 6**: Points to the "News" section.
- 7**: Points to the "Informasi Penting" section.
- 8**: Points to the "E-Journal" section.

The main content area displays a row of book covers, including:

- FUNDAMENTALS OF NEURAL NETWORKS ARCHITECTURES, ALGORITHMS, AND APPLICATIONS
- HOW TO WRITE DISSERTATIONS & PROJECT REPORTS
- Models and Methods in Social Network Analysis
- New Venture Creation: Entrepreneurship For...
- Nonlinear Programming: Theory and Algorithms, Third Edition
- Pattern Recognition: Fourth Edition

The bottom section features:

- News**: A list of recent news items with dates and titles.
- Informasi Penting**: A list of important information items.
- E-Journal**: A list of e-journal titles and logos of publishers like IEEE, Springer, ScienceDirect, World Scientific, SAGE, Emerald Publishing, and Taylor & Francis.
- AKREDITASI PERPUSNAS**: A red seal indicating accreditation by the Indonesian Library Association (Perpusnas).

1. Akses Tel-U Open Library di <http://openlibrary.telkomuniversity.ac.id>
2. Login dengan menggunakan account SSO
3. Tampilan showcase buku terbaru atau terpopuler
4. Pencarian Katalog
5. ePublications
6. Tampilan berita publikasi elektronik terbaru
7. Tampilan Informasi Penting, tentang peraturan / survival guide
8. Koleksi Jurnal elektronik (e-journal)

# Pencarian

OPEN LIBRARY Beranda **1** Katalog Informasi eProceedings Username Password Masuk

## Katalog

2 Judul, kode, pengarang, penerbit, subjek atau **3** Cari

4

**1** Klik menu "Katalog"

**2** Masukkan kata kunci dan klik "Cari"

**3** Pencarian lebih detail dapat memanfaatkan "Pencarian Detail Katalog", masukkan kata kunci, kata kunci dapat lebih dari satu kategori, kemudian klik "Cari" atau tekan enter.

**4** Hasil pencarian. Show case

**Art, Self & Knowledge**  
Keith Lehrer  
Oxford University Press Inc., 2012  
Klasifikasi Aesthetics - Arts  
Philosophy  
Buku - Circulation (Dapat Dipinjam) (Sirkulasi)  
Aesthetics  
Tersedia 1 koleksi dari total 2 koleksi  
B006753

**Meningkatkan Kinerja Perusahaan Jasa Konstruksi di Indonesia ...**  
Sudarto  
Center for Construction and Infrastructure Studies, 2011  
Klasifikasi Performance Rating(Evaluation), Performance standards, Performance appraisal  
Buku - Circulation (Dapat Dipinjam) (Sirkulasi)  
Performance Appraisal Construction Industry  
Tersedia 1 koleksi dari total 1 koleksi  
13.01.264

**Fundamentals of Organizational Communication: Knowledge, Sensitivity, Skills, Values.**  
Pamela S. Shockley-Zalabak  
Alyn and Bacon, 2012  
Klasifikasi Business communication, Communication as a technique of management  
Buku - Circulation (Dapat Dipinjam) (Sirkulasi)  
Business Communications Organization  
Tersedia 1 koleksi dari total 1 koleksi tersedia 3 file download  
12.01.439

**Enabling Knowledge Creation: How to Unlock Mystery of ...**  
Georg Von Krogh, Kazuo Ichijo, Ikujiro Nonaka  
Oxford University Press, 2000  
Klasifikasi information management, Gathering of information by management for use in managerial decision making, information resources, Knowledge management  
Buku - Circulation (Dapat Dipinjam) (Sirkulasi)  
Knowledge Management Creative Ability in Business, Communication Management  
Tersedia 1 koleksi dari total 1 koleksi  
12.01.182

**Pencarian Detail Katalog**  
Gunakan \* untuk melakukan pencarian diperluas. Masukkan ingin mencari katalog dengan judul yang diawali dengan kata-kata/kata, gunakan asterisk\* pada judul.  
No. Katalog  
Judul katalog  
Pengarang  
Penerbit  
Penyunting/Pedibimbing  
Subjek  
Kode Klasifikasi  
Jenis  
Lokasi  
Periode  
Tanggal Masuk  
Bersih  
Cari



Home Katalog & Koleksi Keanggotaan Dokumen Informasi Tentang Kami Indeks Keluar (NI WAYAN KUSTAMI) Search

**1** Katalog

**2** Search

**3** [Book Title]

**4** Kirim notifikasi jika tersedia

Penelusuran Peminjaman Usulan Katalog

No. Katalog Judul Pengarang Penerbit Penyunting / Pembimbing Subjek Kode Klasifikasi Jenis Lokasi Periode Tanggal masuk

13.01.534 Notifikasi Ketersediaan... **106.772** judul telah tersedia!

12.21.016 The Management of Technology & Innovation: A Strategic Approach -2/E. Margaret A. White, Garry D. Bruton South-Wester Cengage Learning, 2011

13.01.498 All in One Integrated Total Quality Talent Management : Contoh Aplikasi Pada Bisnis dan Industri Modern Vincent Gasperz Tri-AI-Bros Publishing, 2013

11.447 All in One Talent Management: Contoh Aplikasi... Vincent Gasperz Vinchrsto Publication, 2012

11.447-1 All in One Talent Management: Contoh Aplikasi pada Bisnis dan Industri Vincent Gasperz Vinchrsto Publication, 2012

11.447-2 All in One Talent Management: Contoh Aplikasi pada Bisnis dan Industri Vincent Gasperz Vinchrsto Publication, 2012

11.447-3 All in One Talent Management: Contoh Aplikasi pada Bisnis dan Industri Vincent Gasperz Vinchrsto Publication, 2012

11.447-4 All in One Talent Management: Contoh Aplikasi pada Bisnis dan Industri Vincent Gasperz Vinchrsto Publication, 2012

4 results

# Full site

1. Katalog & Koleksi, pilih "Katalog"
2. Klik SEARCH. Masukkan kategori, kategori bisa lebih dari satu Klik FILTER
3. Jumlah koleksi yang ada, Silahkan di klik untuk mengetahui koleksi yang tersedia dan lokasinya
4. Apabila koleksi yang ada =0 , Silahkan Klik "Kirim notifikasi jika tersedia", maka system akan mengirim notifikasi sms & email ketika koleksi tersedia.



# Peminjaman

01

Cari informasi buku di katalog.  
Lakukan pencarian di

<http://openlibrary.telkomuniversity.ac.id>

01



02

Cari buku di rak



02



03

Proses peminjaman di  
meja sirkulasi;

03



04

Melalui *self service machine*

04



# Perpanjangan Masa Peminjaman

OPEN LIBRARY Beranda Katalog E-Publications About Us Gallery Infografis Telu Press

Katalog Terbaik 106.772 judul telah tersedia! Search

Home Katalog & Koleksi Keanggotaan Dokumen Informasi Tentang Kami Indeks Keluar (NI WAYAN KUSTAMI) Search

Sirkulasi Katalog Penelusuran Peminjaman Usulan Katalog Notifikasi Ketersediaan

Anggota	Judul	Program studi	Peminjaman	Harus kembali	Perpanjangan	Status	Actions
109200034 NI WAYAN KUSTAMI	Business Concepts Implementation Series in Inventory Management	Desain Komunikasi Visual	04-08-2013	18-08-2013	0	Dipinjam	Extend
109200034 NI WAYAN KUSTAMI	Information Security Fundamentals	Manajemen Bisnis Telekomunikasi & Informatika	10-09-2012	24-09-2012	1	Dikembalikan	10-09-2012
109200034 NI WAYAN KUSTAMI	Financial Accounting: IFRS Edition	Manajemen Bisnis Telekomunikasi & Informatika	02-08-2012	16-08-2012	0	Dikembalikan	02-08-2012
109200034 NI WAYAN KUSTAMI	Brand Management: 13 Strategi untuk Mengembangkan Merek Anda	Ilmu Komunikasi	20-07-2012	03-08-2012	1	Dikembalikan	20-07-2012

## Masuk ke mode "Full Site"

1. Pastikan sudah login, indikator sudah login yaitu muncul identitas anda di kanan atas
2. Katalog & Koleksi -> Penelusuran Peminjaman
3. Perpanjangan Online hanya bisa dilakukan H-1 dari jatuh tempo pengembalian.
4. Klik "Extend"
5. Pastikan Perpanjangan Online sukses dengan melihat status perpanjangan & tanggal Harus Kembali berubah

# Keterlambatan Pengembalian Buku

Keterlambatan pengembalian buku dikenakan denda sebesar Rp. 1000 **/hari**

Dan akan terus bertambah setiap harinya sampai.....



**Bukunya kembali!**  
**Kapanpun itu, sebelum lulus**



# Ketentuan Mengganti Buku Rusak/ Hilang

## BUKU WAJIB GANTI JIKA:

- Rusak :
  - Halaman Hilang,
  - Sobek
  - tidak terbaca Karena tertutup tinta dsb.
- Hilang :
  - dinyatakan Hilang setelah ditelusur.

HOW

## PROSEDUR MENGGANTI BUKU

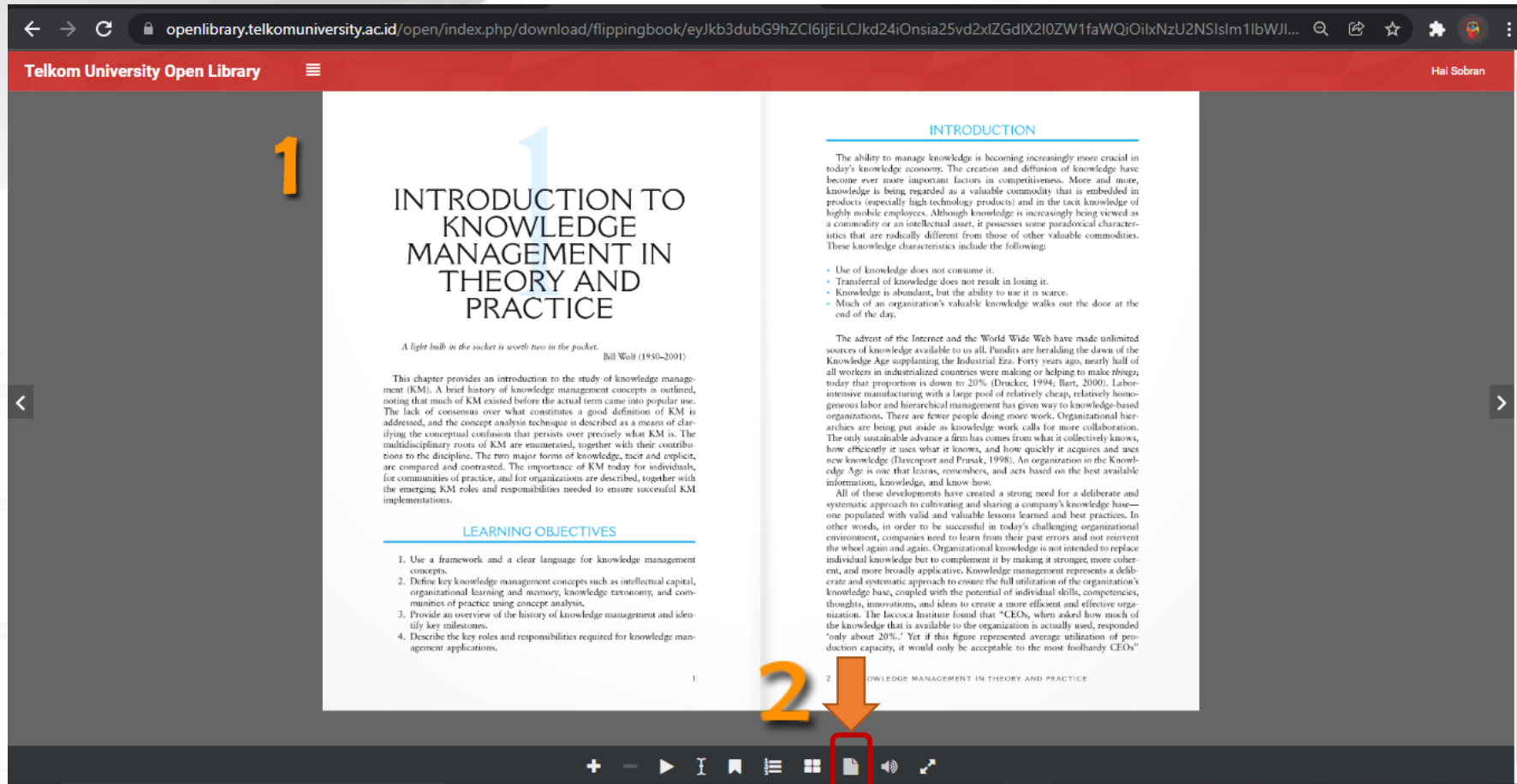
- Jika buku yang Rusak/ Hilang terlambat dikembalikan,
1. harus mengganti biaya Keterlambatan terlebih dulu;
- Jika buku yang hilang masih terdapat di pasaran,
2. disarankan untuk mengganti dengan buku yang sama;
- Jika buku yang hilang atau rusak sudah tidak terdapat
3. di pasaran, dapat diganti dengan mempertimbangkan:
    - subyek yang sama,
    - Halaman dan Tahun terbit sesuai dengan buku yang hilang atau rusak atau tidak kurang dari buku yang hilang

# Akses e-Book

The screenshot shows the Telkom University Open Library interface. At the top, the navigation menu includes 'OPEN LIBRARY', 'Beranda', 'Katalog', 'E-Publications', 'About Us', 'Gallery', and 'Infografis'. A user is logged in as 'RIKA YULIANT' with a 'Keluar' button. The 'Katalog' section is active, showing search filters for 'Jenis' (set to 'Buku - Elektronik (E-Book)'), 'Lokasi', 'Periode', and 'Tanggal Masuk'. A list of e-books is displayed, including 'Knowledge Management in Theory and Practice' by Kimiz Dalkir. A 'Download E-Book' button is highlighted with a large orange number '5'. A zoomed-in view of the book cover for 'Knowledge Management in Theory and Practice' is shown on the right, with the author's name 'KIMIZ DALKIR' visible.

1. Pastikan sudah login, indikator sudah login yaitu muncul identitas anda di kanan atas
2. Masuk Katalog
3. Search katalog, apabila ingin mencari e-book masukkan kategori jenis “Buku – elektronik (E-Book)”
4. Klik “Tersedia File Download”
5. Klik untuk membaca atau download file

# Flipbook



1. Tampilan flipbook untuk koleksi e-book

2. Klik icon untuk download e-book

# E-Journal



<https://ieeexplore.ieee.org>



<https://www.emerald.com/insight/>

ScienceDirect

<https://www.sciencedirect.com/>



<https://link.springer.com/>



<https://www.worldscientific.com>



<https://journals.sagepub.com/>



<https://dl.acm.org/>



<https://www.inderscienceonline.com>



Taylor & Francis  
Taylor & Francis Group

<https://www.tandfonline.com/>

# Database E-Book

BLOOMSBURY  
COLLECTIONS   
<https://www.bloomsburycollections.com/>

IET Digital Library  
<https://digital-library.theiet.org/>

IGLibrary

<https://portal.igpublish.com/iglibrary/>

 Springer

<https://link.springer.com/>

 IEEE

[https://ieeexplore  
.ieee.org](https://ieeexplore.ieee.org)

 Taylor & Francis  
Taylor & Francis Group

<https://www.tandfonline.com/>

 emerald  
PUBLISHING

<https://www.emerald.com/insight/>



PERPUSTAKAAN NASIONAL  
REPUBLIK INDONESIA

[http://  
e-resources.perpusnas.go.id](http://e-resources.perpusnas.go.id)

 indonesia  
ONE Search

Perpusnas / Registrasi Mandiri



# Indexer dan Portal Data

Scopus<sup>®</sup>

statista 

<https://www.statista.com/>

# MyLoft

1. <https://app.myloft.xyz>
2. Instalasi MyLoft:  
<https://www.instagram.com/p/CFong92J8qH/>
3. Email: institusi  
(...@telkomuniversity.ac.id)
4. E-Resources – Database
5. Informasi Lengkap:  
<https://openlibrary.telkomuniversity.ac.id/home/informatiion/id/197.html>

The image displays two overlapping screenshots of the MyLoft mobile application. The background screenshot shows the main interface for Universitas Telkom, Indonesia, featuring a search bar, a navigation menu with 'eResources' and 'Databases' highlighted, and a grid of database tiles including ACM Digital Library, IET Digital Library, ScienceDirect, Taylor & Francis Online, iGLibrary, Scopus, Taylor and Francis eBooks, Inderscience Online, SAGE Publications and Journals, SpringerLink, and World Scientific Publishing. The foreground screenshot is a modal sign-in screen titled 'Welcome to MyLOFT!' with the text 'My Library on Finger Tips Access content anytime...anywhere'. It includes the Telkom University logo and an 'Institutional sign in' section with a dropdown menu set to 'Universitas Telkom, Indonesia'. Below this, there are input fields for 'Email \*' and 'Password \*', both highlighted with a red box, and a 'Sign in' button.

# Tampilan Database e-Journal

IEEE.org | IEEE Xplore | IEEE-SA | IEEE Spectrum | More Sites | Cart | Create Account | Personal Sign In

IEEE Xplore® Browse ▾ My Settings ▾ Help ▾

Access provided by: UNIVERSITAS TELKOM Sign Out

IEEE

Advancing Technology for Humanity

SEARCH 5,402,788 ITEMS

Welcome Telkom University

emerald insight  
Discover Journals, Books & Case Studies

Browse our content My products Register for a profile Login

SEARCHES +

emerald insight  
Discover Journals, Books & Case Studies

Browse our content My products Register for a profile Login

discover

Start your search here...

Search by title, author, keyword, ISBN, DOI and more | Advanced search

ACM DL DIGITAL LIBRARY Association for Computing Machinery

Telkom University Browse About Sign in

Journals Magazines Proceedings Books SIGs Conferences People

ACM DL DIGITAL LIBRARY

Search

Advanced Search

Recognizing that many computing researchers, practitioners, and academics continue to work remotely, the ACM DL has implemented several options for remote access through subscribing institutions. Please contact your library or ACM to request this access.  
dl-team@hq.acm.org

# E-Proceeding

1. Buka [openlibrary.telkomuniversity.ac.id](http://openlibrary.telkomuniversity.ac.id)

2. Klik menu “E-Publications”

3. Pilih jenis eProceedings yang kita ingin akses

4. Kemudian kita pilih edisi apa yang kita ingin buka

5. List judul dari eproceedings yang kita pilih, Silahkan klik judul yang kita butuhkan

6. Save file yang butuhkan

7. Contoh artikel jurnal eProceedings

1. Buka [openlibrary.telkomuniversity.ac.id](http://openlibrary.telkomuniversity.ac.id)
2. Klik menu “E-Publications”
3. Pilih jenis eProceedings yang kita ingin akses
4. Kemudian kita pilih edisi apa yang kita ingin buka

5. List judul dari eproceedings yang kita pilih, Silahkan klik judul yang kita butuhkan
6. Save file yang butuhkan
7. Contoh artikel jurnal eProceedings

# Layanan "Delivery Service"



Layanan Peminjaman Buku Melalui Delivery Service. Alternatif bagi sivitas yang ingin meminjam buku di Openlibrary melalui jasa pengiriman service online. (khusus Bandung Raya).

<https://www.instagram.com/p/CGUfBOBpZxu/?igshid=1a7flvjbq5bzc>



Layanan Pengembalian Melalui Jasa Ekspedisi. Open Library memfasilitasi pengembalian buku melalui pengiriman paket melalui jasa ekspedisi

<https://www.instagram.com/p/CKTOTuKpEHd/>

# Layanan "Document Delivery Service"

An advertisement for Document Delivery Service (DDS) from Telkom University Open Library. The image shows two hands exchanging a brown paper bag. The text is overlaid on a dark green background.

**Telkom University** **Telkom University Open Library**

## Document Delivery Service (DDS)

Document delivery service (DDS) adalah layanan open library untuk pengguna yang memerlukan dokumen/informasi secara tercetak dari koleksi buku, jurnal, dan karya akhir yang tersedia di TelU open library melalui mekanisme pencetakan/copy dan pengiriman dokumen.

slide 1 <https://openlibrary.telkomuniversity.ac.id> swipe

### Layanan Document Delivery Service.

Layanan open library untuk pengguna yang memerlukan dokumen/informasi secara tercetak atau elektronik dari koleksi buku, jurnal, dan karya akhir yang tersedia di TelU open library melalui mekanisme pencetakan/copy dan pengiriman dokumen

<https://www.instagram.com/p/CLeELKRpjsd/>

# Kelas Literasi

“Layanan kelas literasi hadir bagi TelUtizen yang ingin mengetahui lebih dalam terkait cara penelusuran informasi, sitasi serta kaidah-kaidah penulisan karya ilmiah”

The infographic is set against a background of a library with bookshelves. It features three red-bordered boxes at the top, each labeled 'MODUL'. The first box contains the text 'Penelusuran informasi' and an image of a magnifying glass over a document with the word 'information' written on it. The second box contains 'Reference Manager Tools' and the Mendeley logo. The third box contains 'Academic integrity & Plagiarism' and an image of a computer monitor displaying a search results page. Below these boxes is the title 'Pengajian Kelas Literasi' in a bold, dark blue font. Underneath the title is a red button with the text 'LINK PENDAFTARAN' and a white box containing the URL 'bit.ly/permohonankelasliterasiopenlib'. To the left of the registration information is a cartoon illustration of a man in a red shirt pointing towards the registration link.

**MODUL**  
Penelusuran informasi

**MODUL**  
Reference Manager Tools

**MODUL**  
Academic integrity & Plagiarism

**Pengajian Kelas Literasi**

**LINK PENDAFTARAN**  
[bit.ly/permohonankelasliterasiopenlib](https://bit.ly/permohonankelasliterasiopenlib)

# Similarity Checker - iThenticate

The image displays two screenshots of the iThenticate website. The left screenshot shows the homepage with the headline "Prevent Plagiarism in Published Works" and navigation links for Products, Content, Customers, Resources, and About. The right screenshot shows a sample report for a paper titled "Relation of Mass to Diameter in Neutron Stars" by A. Starov. The report indicates a similarity score of 37% with 230 matches across 3 sources. The matching sources are listed as follows:

Rank	Source	Words	Percentage
1	Internet	465 words	16%
2	CrossCheck	221 words	13%
3	Publications	72 words	8%

“Alat untuk mengantisipasi potensi plagiarisme berupa perangkat lunak pendeteksi khusus yang bisa menilai tingkat tekstual kesamaan tulisan dengan beberapa database sumber”



# Fasilitas



**Area Akses Internet**



**Multi Media**



**Ruang diskusi**



**Open Discussion**



**Area Baca Koleksi Sirkulasi**



**Area Baca Mezanin Tengah**



**Area Baca Koleksi Referensi**



**Refreshment corner**



**Mini Studio Production**



**Digital Reading Area**

# Reservasi Ruangan

1. Akses openlibrary.telkomuniversity.ac.id

2. Pilih menu Discussion Room Reservation

3. Login menggunakan akun SSO

4. Pilih menu "Pesan Ruangan"

5. Mengisi form "Pesan Ruangan"

6. Mendapat notifikasi approval

1. Akses openlibrary.telkomuniversity.ac.id
2. Pilih menu Discussion Room Reservation
3. Login menggunakan akun SSO
4. Pilih menu "Pesan Ruangan"
5. Mengisi form "Pesan Ruangan"
6. Mendapat notifikasi approval

# Kontak

## ASK A LIBRARIAN

FEEL FREE TO CONTACT US

Instagram

@openlibrary.telu

Whatsapp

+62 812 8000 0110

Line

openlibrary.telu



Telegram

@openlibrary\_telu

Join our group at  
<https://t.me/GroupOpenlibraryTelu>

Facebook

Telkom University  
Open Library

e-mail

library@telkomuniversity.ac.id

Youtube

Open Library Tel-U

SUBSCRIBE



